

MERCER COUNTY
SPRINGFIELD
TOWNSHIP, EST 1805

406 Old Ash Road, Mercer, PA 16137
Ph. 724-748-4999 Fax 724-748-3859

**SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES**

**March 16, 2020
9:00 a.m.**

Present: Supervisors Tim Stiffy, Dave Swartz, Joe Mattace, Township Administrator Lucinda G. Lipko, Solicitor Ray Bogaty, Roadmaster Jim Knight and Office Manager Shawn Swartz

Also Present: See sign in sheet

Call to Order: The meeting was called to order at 9:00 a.m. by Supervisor Tim Stiffy followed by the Pledge of Allegiance.

Agenda Additions or Deletions: None

Public Comment: Marcus Kohan introduced himself and spoke about the State Cert Team.

Administration and Finance:

- a. A motion made Dave Swartz and seconded by Joe Mattace to approve Supervisor Stiffy, Supervisor Mattace and Administrator Lipko to attend the 2020 PSATS training in Hershey on May 3rd - 6th at a total cost of \$1,742.20 plus mileage and tolls contingent that they will be having the Conference due to the Pandemic. All in favor, motion carried.
- b. A motion made Tim Stiffy and seconded by Dave Swartz to approve the three Supervisors, some full-time employees and Emergency Management Coordinator Swartz to attend the PATS training at the Findley Township Building on August 20th entitled Township Role in Emergency Management and NIMS and Incident Command Systems at a cost of \$35.00 per person per class. All in favor, motion carried, with approval to close the office during this time.
- c. Motion made by Tim Stiffy and seconded by Joe Mattace to adopt Resolution #09-2020 certifying trustees for the Springfield Township Non-Uniformed Employee Pension Plan. All in favor, motion carried.

Zoning and Land Development:

- a. A motion made by Dave Swartz and seconded by Tim Stiffy to approve the Operation and Maintenance Agreement between the Borough of Grove City and Springfield Township for the Grove City Airport. All in favor, motion carried.
- b. A motion made by Tim Stiffy and seconded by Joe Mattace to approve the Developer's Agreement between the Borough of Grove City and Springfield Township for the Grove City Airport. All in favor, motion carried.

Sewer and Water: Report from Jim Knight.

Road and Bridges/ Public Works Report:

- a. Motion made Tim Stiffy and seconded by Joe Mattace to approve the change order recommendation from Gateway Engineers in the amount of \$10,098.00 to Northrock Construction for the R-4 rock at the Old Mercer Road Project as discussed at the March 3rd meeting. Motion carried with Dave Swartz stating the he was opposed to the motion.

Public Works Report: Jim Knight updated the Board on current and upcoming projects.

Solicitor Reports: Mr. Bogaty reported that he has been working on several undertakings for the township.

Supervisor Reports: Supervisor Swartz and Supervisor Stiffy gave updates from Commissioner McConnell about the Second Amendment Sanctuary.

Correspondence: Discussion on sign ordinances and permits.

Public Comment: None

Executive Session: Supervisors Stiffy, Swartz and Mattace, Administrator Lipko and Solicitor Bogaty went into Executive Session at 9:51 am to discuss Personnel Policy. Executive Session adjourned at 10:30 am.

Motion made by Tim Stiffy and seconded by Joe Mattace to clarify the Personnel Policy regarding personal time off - Section 6.8.1 regarding PTO. PTO runs January 1st through December 31st. For employees that started prior to December 31st they will be given three days of PTO on their anniversary date to use prior to January 1st of the following year. All in favor, motion carried.

Adjournment:

A motion was made by Tim Stiffy and seconded by Dave Swartz to adjourn at 10:40 am.



Lucinda G. Lipko, Township Secretary