

SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS

May 4, 2019

MINUTES

Present: Supervisors Dave Swartz, Rick Dillaman, and Tim Stiffy; Solicitor Ray Bogaty, Dan Deiseroth, Rhonda McClelland, Jim Knight.

Also Present: Jason Patterson, Joe Mattace, Lonnie Burkhardt, Jason Patterson, Dan Hutchins, Rick Burkett and Braden Byler-Re-Zoning, Greg Geishouser and Brian Soyka – Sheetz, and Monica Pryts.

Call to Order. The meeting was called to order at 7:00 p.m. by Chairman Rick Dillaman.

Agenda Additions or Deletions. None.

Public Comment – Agenda Items. None.

Approval of Minutes, Bill List and Payroll.

- a. Motion was made by Dave Swartz and seconded by Tim Stiffy to approve the minutes of March 5, 2019 meeting. Motion carried.
- b. Motion was made by Dave Swartz and seconded by Tim Stiffy to approve the minutes of March 18, 2019 meeting. Motion carried.
- c. Motion was made by Dave Swartz and seconded by Tim Stiffy to approve the payroll for the month of March 2019. Motion carried.
- d. Motion was made by Dave Swartz and seconded by Rick Dillaman to approve the bill list for March 2019. Motion carried.

Fire Department Report. Chief Dan Hutchins and Jason Patterson presented their monthly reports and turned in their quarterly report for the accountant. The Department has received their 501(c)(3) Non-profit status.

Administration and Finance.

- a. Cash flow and financial report for March 2019 was presented for audit.
- b. Update on TIF Loan draw requests. Mr. Bogaty announced that the TIF Loan proceeds had been distributed on April 2, 2019 which funded Requisition #1 for reimbursement to the Township in the amount of \$9,099.49 for engineering costs for the Rt. 208 Force Main Project, #2 for engineering costs for Township TIF expenses in the amount of \$8,087.39, and Requisition #3 to Grove City Borough for the Township's capacity share of the Sewer Rehabilitation and Expansion project in the amount of \$1,613,751. The advance of \$86,857.50 has been deposited in the Debt Service Reserve Fund for the Series B Note.
- c. Motion by Rick Dillaman and seconded by Dave Swartz to contribute up to \$1750 for the purchase and installation of a water softener for the Township building. The Fire

- Department will choose the system. Motion carried with Mr. Stiffy abstaining as he has a business interest.
- d. Township building photos. Mr. Dillaman has seen a collection of post cards belonging to Mrs. Paula Swartz which includes historical pictures of Springfield Township. He would like the office staff to obtain quotes for having the pictures enlarged and framed for display in the Township Building.
 - e. Township building emergency generator discussion was held and quotes reviewed. Mr. Swartz will contact both companies for clarification and will report at the next meeting.

Zoning and Land Development.

- a. Braden Byler has applied for a zoning change request for three contiguous properties on Route 208 and Old Ash Road. Mr. Byler wishes to use the property for mixed retail and light manufacturing. Motion was made by Tim Stiffy and seconded by Rick Dillaman to refer the rezoning application to the Township Planning Commission for review and recommendation to the Supervisors. Motion carried.
- b. Gateway Engineers presented Bond Release #3 for Canon's Chop House. Motion was made by Dave Swartz and seconded by Rick Dillaman to approve the release in the amount of \$59,220. Motion carried.
- c. Discussion was held on the Sheetz Land Development Plan. Mr. Soyka feels that Sheetz have addressed the items listed from the Planning Commission. The Planning Commission asked that the sidewalk waiver be researched and ask for recommendation from Gateway Engineers.

Sewer and Water.

- a. Mr. Deiseroth said that the pre-construction conference for Force Main Project will be held on April 15, 2019. Gateway will be there for the work and the inspections throughout the project which is expected to be completed in 30 days.
- b. Motion was made by Dave Swartz and seconded by Rick Dillaman to approve Gateway work authorization not to exceed \$12,000 for Force Main Project construction administration and inspection. Motion carried.

Roads and Bridges.

- a. Discussion was held on the 2019 road repair/paving project scope. Mr. Knight presented a list of roads that he feels need attention this spring. Motion was made by Rick Dillaman and seconded by Dave Swartz to authorize public bidding for the repair of Cannery West and Creek Road. Motion carried.
- b. Motion was made by Dave Swartz and seconded by Tim Stiffy to obtain phone quotes for replacement of the following culverts with the Township providing the stone and the culvert: Falls Rd. 15 x 40; Smith Rd. 18 x 40; Spring Rd. S. 24 x 80; Spring Rd. N. 24 x 40; Cannery W (2) 15 x 40; Creek Rd. 36 x 50. Motion carried.
- c. Creek Road project update--Mr. Knight stated that the project should be finished by April 5. The Township will then replace the two 15" culverts on Creek Rd.

Parks and Trails.

- a. Distribution of Township Park draft master plan drawing. No action taken.

Engineer's Report. Nothing further.

Public Works Report. Mr. Knight has a meeting set up with resident Mr. Surrena and First Energy regarding S. Spring Rd. He is planning to rent a Road Broom from SEI to sweep Township roads. They have been out on a number of PA One Calls because of the Penn Power project. Debris has been blown off the trail.

Reports:

Solicitor – He has been working on the Developer's Agreement and the Stormwater Agreement for Dollar General. Also working on a liquor license transfer Canon's Chop House.

Supervisors – Mr. Stiffy attended the WC COG meeting. The Supervisors have some concern about the grandfathered sign at Runway Auto. They asked Rick Grossman to look into it to see if they are changing the way they are using it now.

Sewer Delinquent Accounts Report – Liens will be filed on delinquent customers.

Correspondence.

- a. Motion was made by Dave Swartz and seconded by Tim Stiffy to approve Mercer County Fire Police request to use the Township building for an upcoming class on May 11 and 12, 2019 from 8:00 a.m. to 4:00 p.m. Motion carried.
- f. Notification that Mercer County Fire Police are requested to provide services for Sharpsville Police Department for a 5K run on April 27, 2019 from 8:00 a.m. to 11:30 a.m.
- g. Notification that Mercer County Fire Police are requested to provide services for Sharpsville Police Department for the Adult Super Kids Race on May 4, 2019 from 10:00 a.m. to 1:00 p.m.
- h. Notification that Mercer County Fire Police are requested to provide services for Sharpsville Police Department for the Superkids Soapbox Derby Parade and Race on June 29, 2019 from 8:00 a.m. to 1:00 p.m.
- i. Notification that Mercer County Fire Police are requested to provide services for Sharpsville Police Department for the Sharpsville Community Food Pantry 5K race on November 9, 2019 from 8:30 a.m. to 12:00 p.m.

Public Comment – Items Not on Agenda. None.

- a. **Adjourn.** Motion was made by Tim Stiffy and seconded by Dave Swartz to adjourn at 10:00 **Agenda Additions or Deletions.**
- b. **Public Comment – Agenda Items.**
- c. **Approval of Minutes, Bill List and Payroll.**
 - a. Motion to approve the minutes of April 2, 2019 meeting.
 - b. Motion to approve the minutes of April 15, 2019 meeting.
 - c. Motion to approve the payroll for the month of April 2019.
 - d. Motion to approve the bill list for April 2019.

d. Fire Department Report.

e. Administration and Finance.

- a. Cash flow and financial report for April 2019.
- b. Motion to approve creation of a Petty Cash Checking Account to hold a maximum of \$150.00 requiring signature of Township Treasurer and one other Township staff or Supervisor.
- c. Motion to approve a transfer from Sewer Fund to General Fund and back in the amount of \$83,216.90.
- d. Township building emergency generator discussion.
- e. Discussion regarding a change in telephone service from Century Link to Armstrong Utilities for new telephones and service in the amount of \$197.20 per month plus a one-time installation charge of \$240.00

f. Zoning and Land Development.

- a. Byler zoning change request for properties on Route 208 and Old Ash Road discussion and consideration of a motion to authorize the required public hearing.
- b. Sheetz Land Development – (TLD May 18, 2019)
 - i. Motion to approve the Sheetz Land Development Application #2-2019, subject to the following conditions: _____.

g. Sewer and Water

- a. Update on Force Main Project construction.
- b. Motion to authorize public bidding of the 2019 Gravity Sewer Upgrade project.

h. Roads and Bridges.

- a. Motion to award 2019 Road Repair & Paving Contract to _____ in the amount of \$_____.
- b. Motion to award the 2019 Culvert Replacement Project to _____ in the amount of \$_____.
- c. Motion to approve Gateway's recommendation for Change Order No. 1 on the Creek Road project for an additional instream structure as required by the Mercer County Conservation District.
- d. Motion to approve Gateway's recommendation to Pay Application 1 and Final to North Rock Construction Inc. for the Creek Road project in the amount of \$33,535.

i. Parks and Trails.

j. Engineer's Report.

k. Public Works Report.

l. Reports.

- a. Solicitor
 - b. Supervisors
 - c. Sewer Delinquent Accounts Report
- m. **Correspondence.**
- a. Notification that Mercer County Fire Police are requested to provide services for UPMC Horizon for a 5K race on July 17, 2019 from 5:30 p.m. to 8:00 p.m.
 - b. Notification that Mercer County Fire Police are requested to provide services for the Sharpsville Police Department for a concert on July 12, 2019 from 4:00 to 11:00 p.m.
 - c. Notification that Mercer County Fire Police are requested to provide services for the Sharpsville Police Department for their Memorial Day Parade on May 27, 2019 from 8:30 a.m. to 11:00 a.m.
- n. **Public Comment – Items Not on Agenda**
- o. **Adjourn.**

p.m. Motion carried.