

MERCER COUNTY  
**SPRINGFIELD**  
TOWNSHIP, EST 1805

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**SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES**

**April 20, 2020  
9:00 a.m.**

**Present:** Supervisors Tim Stiffy, Dave Swartz, Joe Mattace, Township Administrator Lucinda G. Lipko, Roadmaster Jim Knight, Emergency Management Coordinator Micah Swartz, Gateway Engineer Jim Naret and Office Manager Shawn Swartz

**Also Present Via Conference Call:** Solicitor Ray Bogaty and Gateway Engineer Mike Haberman.

**Call to Order:** The meeting was called to order at 9:00 a.m. by Supervisor Tim Stiffy followed by the Pledge of Allegiance.

**Agenda Additions or Deletions:** Addition b to Roads and Bridges

**Public Comment:** None

**Administration and Finance:**

- a. Motion made by Tim Stiffy and seconded by Joe Mattace to approve
  - \* Meeting Minutes of March 3, 2020
  - \* Meeting Minutes March 16, 2020
  - \* Emergency Meeting Minutes March 19, 2020
  - \* Emergency Meeting Minutes March 24, 2020
  - \* Bill List for March 2020.

All in favor, motion carried.

- b. Motion made by Tim Stiffy and seconded by Dave Swartz to approve Resolution #10-2020 – PLGIT Check Writing Authorization. All in favor, motion carried.
- c. Motion made by Dave Swartz and seconded by Joe Mattace to approve the Work Authorization for General Engineering Services from Gateway Engineers for an additional \$5,000.00 which is budgeted for in the General Fund Budget (#408.31). All in favor, motion carried.

- d. Motion made by Joe Mattace and seconded by Tim Stiffy to approve the amended Resolution #12-2020 – Employee Policies & Procedures Manual. All in favor, motion carried.
- e. Motion made by Joe Mattace and seconded by Tim Stiffy to approve Resolution #13-2020 – Emergency Operations Plan (EOP). All in favor, motion carried.
- f. Motion made by Dave Swartz and seconded by Joe Mattace to approve transferring \$1,500.00 from the PLGIT Sewer Fund to the MCSB Sewer Fund to avoid maintenance fees in this account. All in favor, motion carried.

**Zoning and Land Development:**

- a. Motion made by Tim Stiffy and seconded by Joe Mattace to approve the Developer's Agreement with Grove City Borough for the Grove City Airport. All in favor, motion carried.

**Sewer and Water:**

- a. Motion made by Tim Stiffy and seconded by Dave Swartz to adopt Ordinance #2-2020 – To establish standards and installation of fats, oils and grease removal systems. All in favor, motion carried.
- b. Motion made by Tim Stiffy and seconded by Joe Mattace to adopt Ordinance #3-2020 – amending Ordinance #3-1994 amending the definition of public sewage system to include Springfield Township and provide access agents of the township to inspect and make repairs. All in favor, motion carried.
- c. Discussion on sewer rates.

**Road and Bridges:**

- a. Motion made by Tim Stiffy and seconded by Joe Mattace to approve Pay Application #3 for Northrock Construction Inc. in the amount of \$11,417.10. After discussion all in favor, motion carried.
- b. Motion made by Dave Swartz and seconded by Joe Mattace to purchase 60 feet of pipe and approve the quote from Sonntag Excavating (\$1,500.00) to repair culvert on Old Mercer Road not to exceed \$2,500.00. All in favor, motion carried.
- c. Motion made by Tim Stiffy and seconded by Dave Swartz to approve Braden Byler closing S. Spring Road for up to 3 days to cut trees back (20-30 feet) from the roadway and signing a waiver prepared by the Solicitor. All in favor, motion carried.
- d. Jim Knight reminded The Board of the upcoming bid opening for seal coating on April 23, 2020.

**Public Works Report:**

- a. Jim Knight gave a report on upcoming and current projects.
- b. Micah Swartz gave an update on the issues with the 2006 F250 Township work truck. The estimate would start approximately \$350.00 but could go up to \$3,500.00. Jim Knight was advised to start getting some estimates for used and new trucks.
- c. Jim Knight inquired about the trees across from the municipal building that fell during a storm and the Board asked Public Works to remove it.

**Engineer's Report:**

- a. Jim Naret from Gateway Engineers updated the Board on completed, current and ongoing project. He also stated Dollar General is getting a quote on roof screening.
- b. Mike Haberman discussed his second request for an additional \$30,000.00 to the Supervisors for the Multi-Model Trail Project. Jim Naret assured the Board that Gateway will continue and finish the Project if they approved the request or not.

**Solicitor Reports:** Mr. Bogaty updated the Board of Supervisors on affairs he has been working on and stated that Mr. Ratvasky has advertised another Deemed Approved Advertisement in the paper last week.

**Supervisor Reports:** Joe Mattace discussed gentleman from Three Rivers Aggregates stopping at his shop to talk about stone plant.

**Correspondence:** None

**Public Comment:** None

**Adjournment:**

A motion was made by Tim Stiffy and seconded by Dave Swartz to adjourn at 10:24 am. All in favor, motion carried.

  
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Lucinda G. Lipko, Township Secretary