

MERCER COUNTY
SPRINGFIELD
TOWNSHIP, EST 1805

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**SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES**

**May 18, 2020
9:00 a.m.**

Present: Supervisors Tim Stiffy, Dave Swartz, Township Administrator Lucinda G. Lipko, Roadmaster Jim Knight, Emergency Management Coordinator Micah Swartz, Gateway Engineer Jim Naret, and Office Manager Shawn Swartz. Joe Mattace was absent.

Call to Order: The meeting was called to order at 9:00 a.m. by Supervisor Tim Stiffy followed by the Pledge of Allegiance.

Agenda Additions or Deletions: None

Public Comment: None

Administration and Finance:

- a. Motion made by Dave Swartz and seconded by Tim Stiffy to approve April 20, 2020 meeting minutes, Bill List for April 2020 and Payroll for April 2020. All in favor, motion carried.
- b. A motion made by Dave Swartz and seconded by Tim Stiffy to approve applying for bonds for the Supervisors at a cost between \$125.00 to \$210.00 each per year. All in favor, motion approved.
- c. Motion made by Tim Stiffy and seconded by Dave Swartz to adopt Resolution #14-2020 – Fee Resolution (addition of FOG). All in favor, motion carried.

Zoning and Land Development: Update of building going on in the township.

Emergency Management Coordinator Report: Micah Swartz gave an update and reported that the county suggests we keep the Disaster Declaration Plan in effect at this time. He stated Mercer County Department of Public Safety will keep us up to date and will arrange a conference call if needed in the future.

Sewer and Water:

- a. Motion made by Tim Stiffy and seconded by Dave Swartz to approve the Operation and Maintenance Agreement (after discussion) between Springfield Township and Jacoby and Megan Spittler located at 1147 Brent Road. All in favor, motion carried.

- b. Motion made by Tim Stiffy and seconded by Dave Swartz to approve Resolution #15-2020 to provide for the monthly adjustment of sewage rates for commercial property. All in favor, motion carried.
- c. Jim Knight reported that they have the sewer maintenance for the commercial district in the budget and scheduled for this year. Jim Naret stated it would be approximately \$17,000.00.

Road and Bridges: Discussion of 2020 sanitary sewer repairs will be discussed at the next meeting.

Engineer's Report:

- a. Jim Naret, Gateway Engineers, gave a report of current projects and also the Trail Phase 2 anticipated schedule.

Public Works Report:

- a. Jim Knight gave a report on upcoming and current projects.
- b. A motion made by Tim Stiffy and seconded by Dave Swartz approve the quote from Lecal Equipment, Inc. not to exceed \$2,614.88 to rebuild the mower head. All in favor, motion carried.
- c. Motion made by Dave Swartz and seconded by Tim Stiffy to advertise bid specification for the maintenance building roof. All in favor, motion carried.

Solicitor Reports: None

Supervisor Reports:

- a. Supervisor Dave Swartz gave a report of Neshannock Creek Water Shed Joint Municipal Authority meeting and stated that they have received a Shut-off agreement with Aqua.
- b. Supervisor Joe Mattace reported to chairmen Stiffy that the "truck stop" in East Lackawannock Township will be cleaned up by the property owner, the township will place a lean on the property.

Correspondence: Lucinda Lipko, Township Administrator, reported quotes from Suburban Gas as 1-year free tank rental then \$48.00 a month with a propane price of \$2.99 a gallon. The quote from McKnight Oil was at \$1.24 a gallon and free tank rental. Lucinda will update the Board of Supervisors with the best price and which one was selected.

Public Comment: None

Adjournment:

A motion was made by Dave Swartz and seconded by Tim Stiffy to adjourn at 10:29 am. All in favor, motion carried.



Lucinda G. Lipko, Township Secretary