

MERCER COUNTY
SPRINGFIELD
TOWNSHIP, EST 1805

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**SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES**

**July 7, 2020
7:00 p.m.**

Present: Supervisors Tim Stiffy, Dave Swartz, Joe Mattace, Township Administrator Lucinda G. Lipko, Roadmaster Jim Knight, Jim Narat (Gateway Engineers) and Office Manager Shawn Swartz.

Also Present Via Conference Call: Tax Collector Christi Cratty, Rick Dillaman and Monica Pryts (Allied News)

Call to Order: The meeting was called to order at 7:00 p.m. by Supervisor Tim Stiffy followed by the Pledge of Allegiance.

Agenda Additions or Deletions: Christi Cratty asked that she be added to the agenda to speak with the supervisors.

Public Comment: None

Approval of Minutes, Bill List and Payroll

- a. A motion made by Tim Stiffy and seconded by Joe Mattace to approve the Meeting Minutes from June 2, 2020, the bill list for June 2020 and payroll for June 2020. All in favor, motion carried.

Fire Department Report

- a. Fire Chief Daniel Hutchins and Assistant Fire Chief Jason Patterson of the Springfield Township Volunteer Fire Department gave a report and spoke briefly about the commercial fire on July 3, 2020 at Marpac Corporation and the insurance claim filed for gear and fire hose that were damaged.

Zoning and Land Development:

- a. Motion made by Dave Swartz and seconded by Joe Mattace to approve Application #01-2020 for the Miller Subdivision. All in favor, motion carried. Mr. Dan Miller presented and spoke with the supervisors.

- b. Motion made by Dave Swartz and seconded by Joe Mattace to approve a non-building waiver for sewage facilities for Application #01-2020 for the Miller Subdivision. All in favor, motion carried.
- c. Discussion of a Trash Ordinance for Commercial properties. Discussion of the Trash Ordinance to include food trucks having waste receptacles.

Sewer and Water:

- a. Motion made by Tim Stiffy and seconded by Dave Swartz to approve the Work Authorization from Gateway Engineers for \$3,200.00 to proceed with contract preparation and bidding service for the 2020 Sewer Repair Project. All in favor, motion carried.
- b. Motion made by Tim Stiffy and seconded by Joe Mattace to approve the final Pay Application Request #4 from Northrock Construction in the amount of \$73,848.71 recommended by Gateway Engineers for the Old Mercer Road Drainage Improvement Project. All in favor, motion carried.
- c. Motion made by Tim Stiffy and seconded by Joe Mattace to approve the Final Pay Application #3 from Rudzik Excavating, Inc. in the amount of \$18,164.52 for the Gravity Sewer Line Replacement Project. After discussion, a motion was made by Tim Stiffy and Joe Mattace to table this motion. All in favor, motion carried. Resident Rick Dillaman is unhappy with the restoring of his property. Jim Naret with Gateway Engineers will work with the supervisor Dave Swartz and Rudzik Excavating, Inc to find a solution to please Mr. Dillaman.
- d. Motion made by Tim Stiffy and seconded by Joe Mattace to approve purchasing a new iPad for the GPS/GIS System not to exceed \$1,100.00. All in favor, motion carried. There was discussion of the necessity of the iPad and how it would be used solely for the purpose of the GPS/GIS.
- e. A motion made by Dave Swartz and seconded by Joe Mattace to approve a quote from SDF Solutions, Inc. for \$350.00 to purchase a new battery for the GPS/GIS system. All in favor, motion carried.

Road and Bridges/ Public Works Report:

- a. Jim Knight reported that he and Lucinda participated in the PennDOT Connect Program and their anticipated projects of the bridge on Blacktown Road and the bridge on Leesburg Station Road. The bridge on Leesburg Station Road will also involve the Historical Society and possible ecological digs.
- b. Jim Knight shared his concerns about South Spring Road. He stopped a truck hauling a Yuke as a “local delivery” at 145,000 pounds to Braden Byler. Jim has also observed loads at 200,000 pounds on South Spring Road in the past. The road crew put 10 ton of chip on South Spring Road recently and it requires another 10 ton at present. There was discussion of trying to stop this prior to it happening frequently and/or again.

Engineer’s Report:

- a. Jim Naret gave reports on the Gravity Sewer Project, 2020 Sewer Repair Project, Township maintenance building roof repair, Old Mercer Road drainage improvements, Dollar General (screening), Field Data Collection Training, Libations Winery and the Route 208 Multimodal Trail.

- b. A motion made by Tim Stiffy and seconded by Dave Swartz to approve the Work Authorization for Gateway Engineers in the amount of \$5,000.00 for General Engineering Services. All in favor, motion carried. This is a request every quarter, per Jim Naret.

Public Works Report:

- a. Jim Knight gave a report on the public works.
- b. Jim Knight discussed installing a fire rated cell communicator (similar to the one at the maintenance garage) and is getting quotes from ProTech Security Systems or Select Security.

Supervisor Reports: Tim Stiffy asked that Shawn Swartz mail out temporary food truck applications to the Grove City Federal Credit Union and Seiver's for their food trucks.

Correspondence: Shawn Swartz gave the Board an update of permits that have been distributed and that we are waiting on.

Tax Collector: Christi Cratty presented via conference call. Christi called to ask Supervisors their opinion on whether she should have office hours, do by-appointment only or just have a lockbox. The Supervisors suggested that she only have a lockbox for health/safety concerns. She will look into finding a lockbox that can be secured.

Public Comment: None

Adjournment: A motion was made by Tim Stiffy and seconded by Dave Swartz to adjourn into executive session for personnel with no new business afterwards at 9:00 pm.



Lucinda G. Lipko, Township Secretary