

MERCER COUNTY
SPRINGFIELD
TOWNSHIP, EST 1805

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SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
September 1, 2020
7:00 p.m.

Present: Supervisors Tim Stiffy, Joe Mattace, Dave Swartz, Solicitor Ray Bogaty, Township Administrator Lucinda G. Lipko, Roadmaster Jim Knight, Jim Narat (Gateway Engineers) and Office Manager Shawn Swartz.

Also Present: Glenn Moore and Bill Sorg (Engineer for Glenn Moore)

Present Via Conference Call: Monica Pryts (Allied News)

Call to Order: The meeting was called to order at 7:09 pm by Supervisor Tim Stiffy followed by the Pledge of Allegiance.

Agenda Additions or Deletions: Supervisor Tim Stiffy reported there was an Advertised Budget Meeting at 6:00 pm and an Executive Session for personnel reasons today.

Public Comment: None

Approval of Minutes, Bill List and Payroll: A motion made by Dave Swartz and seconded by Tim Stiffy to approve Meeting Minutes of August 4, 2020, Meeting Minutes August 17, 2020 (with a correction to Meeting Minutes of 8/17/2020 to reflect Supervisor Swartz attended the Neshannock Creek Watershed Meeting), the Bill List for August 2020 and Payroll for August 2020. All in favor, motion carried.

Fire Department Report: None

Administration and Finance:

- a. Motion made by Tim Stiffy and seconded by Joe Mattace to approve the 2021 Minimum Municipal Obligation for the Defined Benefit Plan in the amount of \$9,507.00. All in favor, motion carried.
- b. Motion made by Dave Swartz and seconded by Tim Stiffy to approve Township Administrator Lucinda Lipko to participate in a webinar entitled “Township Budgets – Where are They Now and What Will They Look Like in 2021” at a total cost of \$30.00. All in favor, motion carried.

Zoning and Land Development:

- a. A motion made by Tim Stiffy and seconded by Joe Mattace to advertise a Public Hearing for October 6, 2020 at 7:00 pm for Ordinance # 04-2020 – amending the Township Subdivision and Land Development Ordinance, Township Ordinance # 04-2020 to add definitions and revise requirements for recording plans. All in favor, motion carried.
- b. A motion made by Dave Swartz and seconded by Joe Mattace to advertise a Public Hearing for October 6, 2020 at 7:00 pm for Ordinance #05-2020 – amending the Township Zoning Ordinance, Township Ordinance # 05-2020, to add definitions, a permitted uses summary chart, special event barn/venue, medical marijuana grower/processor, solar energy for each, providing for severability and repeal of prior inconsistent ordinances. All in favor, motion carried.
- c. A motion made by Tim Stiffy and seconded by Joe Mattace to adopt Ordinance # 06-2020 – Prohibiting the accumulation of garbage and other refuse material on Commercial property establishments in said municipality; providing public waste receptacles; regulating the removal of garbage, rubbish and other refuse materials; and providing penalties for the violation of this ordinance. All in favor, motion carried.
- d. Motion made by Tim Stiffy and seconded by Joe Mattace to approve Application # 02-2020 for a minor subdivision for Glenn Moore property contingent on planning module approval submitted to the township. All in favor, motion carried. Mr. Moore and Mr. Sorg (Mr. Moore’s engineer) presented at the meeting.

Sewer and Water: Roadmaster Jim Knight and Jim Naret (engineer) met with State Pipe on August 28, 2020 for a kickoff meeting for the 2020 Sewer Repairs Project. The Notice to Proceed is 08/31/2020.

Roads and Bridges: A motion made by Tim Stiffy and seconded by Joe Mattace to table Work Authorization for the Spring Road Geotechnical Review in the amount of \$6,800 (without laboratory fees of \$1,500) until the September 21, 2020 Board of Supervisors Meeting. Jim Naret (Gateway Engineer) will reduce the number of core samples and depth of core samples to reduce the cost. All in favor, motion carried.

Engineer’s Report: Jim Naret with Gateway Engineers gave a report.

Public Works Report: Jim Knight gave a report.

Solicitor Report:

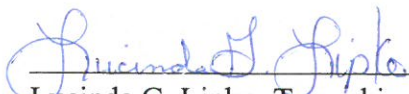
- a. Solicitor Bogaty recommended the Supervisors take the following action: A motion made by Dave Swartz and seconded by Tim Stiffy to accept the separation of employment of employee Raymond Barclay as of August 31, 2020. All in favor, motion carried.
- b. Solicitor Bogaty reminded the Board of the Ratvasky Hearing on September 14, 2020.

Supervisors Report: Dave Swartz commented on the properties on Perry Highway that have been cleaned up.

Permit Report: Office Manager Shawn Swartz reported to the Board of Supervisors all permits that were distributed and two Criminal Complaints filed against residents.

Public Comment: None

Adjournment: Motion made by Tim Stiffy and seconded by Joe Mattace to adjourn the meeting at 8:13 pm. All in favor, motion carried.




Lucinda G. Lipko, Township Secretary

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**Board of Supervisors
Budget Meeting
September 1, 2020
6:00 P.M.**

Present: Supervisor Tim Stiffy, Supervisor Dave Swartz, Supervisor Joe Mattace and Lucinda G. Lipko, Township Administrator

Reviewed the General Fund Budget year to date figures and then had a work session on the proposed 2021 budget.


Lucinda G. Lipko
Township Secretary