

MERCER COUNTY  
**SPRINGFIELD**  
TOWNSHIP, EST 1805

**SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS**

**September 3, 2019**

**7:00 p.m.**

**AGENDA**

- 1. Call to Order.**
- 2. Agenda Additions or Deletions.**
- 3. Public Comment – Agenda Items.**
- 4. Approval of Minutes, Bill List and Payroll.**
  - a. Motion to approve the minutes of August 6, 2019 meeting.
  - b. Motion to approve the minutes of the August 19, 2019 meeting.
  - c. Motion to approve the payroll for the month of August 2019.
  - d. Motion to approve the bill list for August 2019.
- 5. Fire Department Report.**
- 6. Sewer and Water**
  - a. Grease trap ordinance discussion.
- 7. Administration and Finance.**
  - a. Cash flow and financial report for August 2019.
  - b. Review of draft 2018 Financial Audit – Norb Dietrich.
  - c. Motion to request the Economic Development Authority to make the following draws on the TIF Loan for reimbursement to the Township: Requisition #7: Force Main engineering in the amount of \$3,964.55.
  - d. Motion to approve the Township Employee Pension Minimum Municipal Obligation for 2020 in the amount of \$9,760.
  - e. Motion to authorize advertisement of 2020 budget preparation meetings on \_\_\_\_\_ and \_\_\_\_\_ at \_\_\_\_\_ pm.
  - f. Motion to adopt Resolution #12-2019, Township Administrator Job Description.
- 8. Roads and Bridges.**
- 9. Parks and Trails.**
- 10. Engineer's Report.**

**11. Public Works Report.**

- a. Motion to award a contract to \_\_\_\_\_ in the amount of \$\_\_\_\_\_ for installation of new gutters and downspouts on the Township Public Works building.

**12. Reports.**

- a. Solicitor
- b. Supervisors
- c. Staff

**13. Correspondence.**

- a. Notification that the Mercer County Fire Police were scheduled for traffic control on August 31, 2019 for the End of the Summer Charity Bash.
- b. Notification that the Mercer County Fire Police were scheduled for traffic control on September 11, 2019 at the Pulaski Township Volunteer Fire Department 911 Memorial 5K Run.
- c. Notification that the Mercer County Fire Police were scheduled for traffic control on October 5, 2019 at the Sharpsville Police Department for the Craig Candiotti Memorial 5K Run/Walk.

**14. Public Comment – Items Not on Agenda**

**15. Adjourn.**