

MERCER COUNTY
SPRINGFIELD
TOWNSHIP, EST 1805

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SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
October 6, 2020
7:13 p.m.

Present: Supervisors Tim Stiffy, Joe Mattace, Dave Swartz, Solicitor Ray Bogaty, Township Administrator Lucinda G. Lipko, Roadmaster Jim Knight, Jim Narat (Gateway Engineers) and Office Manager Shawn Swartz.

Also Present: Norb Dietrich (Auditor), Bryan Rhodes (Libations Winery), Rick Dillaman (Resident), and Marcus Kohan (Resident)

Present Via Conference Call: Monica Pryts (Allied News) and Joyce Ratvasky (Resident)

Call to Order: The meeting was called to order at 7:13 pm by Chairman Tim Stiffy following a Public Hearing at 7:00 pm for Ordinance #4-2020 (SALDO) and Ordinance #5-2020 (Zoning Ordinance Amendment) followed by the Pledge of Allegiance.

Agenda Additions or Deletions:

- a. Addition under Administrative and Finance for USDA Loan
- b. Addition under Zoning and Land Development for Dillaman Property
- c. Addition under Fire Department for Fire Police request.

Public Comment: None

Approval of Minutes, Bill List and Payroll: A motion made by Dave Swartz and seconded by Joe Mattace to approve the Budget Meeting Minutes for September 1, 2020, Board of Supervisor Meeting Minutes for September 1st and 21st, 2020, the bill list for September 2020 and payroll for September 2020. All in favor, motion carried.

Fire Department:

- a. Assistant Chief, Jason Patterson, presented with a report of 24 calls in August 2020, 17 calls in September 2020 and stated that they recently updated their Hurst Extraction Tools.
- b. A motion made by Joe Mattace and seconded by Tim Stiffy to authorize the Fire Police (requested by Linda Dalessandri) use of the conference room on December 10, 2020 AT 7:00 PM. All in favor, motion carried.

Administration and Finance:

- a. Norb Dietrich of Black, Bashor and Porsch presented with a draft report of the 2019 Audit. Mr. Dietrich stated that the final audit report would be issued sometime this month.
- b. A motion was made by Tim Stiffy and seconded by Joe Mattace to advertise Budget Meetings for October 27, 2020 and November 3, 2020 at 6:00 pm and November 17, 2020 and November 24, 2020 at 5:00 pm. All in favor, motion passed.
- c. Discussion of vacancies on the Economic Development Authority Board, Pine-Harrisville Authority Board, Municipal Authority Board and the Vacancy Board due to the passing of Judy Hassler. It was stated that Tim Stiffy is currently on the Pine-Harrisville Authority and Lucinda Lipko will fill the vacancy for this Board as the Alternate. The EDA, Vacancy Board and Municipal Authority vacancy seats will be advertised and placed on the website.
- d. Motion made by Dave Swartz and seconded by Tim Stiffy to advertise an intent of using a CPA in lieu of an auditor at the appropriate time with specific timeframe for completion. There was discussion of not receiving the 2018 and 2019 Audits until October of the following year. All in favor, motion carried.
- e. A motion made by Tim Stiffy and seconded by Joe Mattace to approve Resolution #19-2020 for refinancing the loan on the township building from 4.05% interest ending October 29, 2020 to 3.25% fixed rate for seven (7) years. All in favor, motion carried.
- f. A motion was made by Dave Swartz and seconded by Tim Stiffy to apply for a USDA loan for a new public works truck. All in favor, motion carried.

Zoning and Land Development:

- a. A motion made by Dave Swartz and seconded by Tim Stiffy to approve the quote submitted by Rick Dillaman to restore his property from the Sewer Line Project. Mr. Dillaman stated that he would accept payment of the Actual Cost column in the amount of \$3,725.55 but would not commit to signing a release for the township. All in favor, motion carried.

Sewer and Water:

- a. A motion was made by Dave Swartz and seconded by Joe Mattace to approve increasing the 2020 Sanitary Sewer Repair Project \$4,300.00 for a composite manhole frame, cover and infra-riser rings. All in favor, motion carried.
- b. A motion was made by Tim Stiffy and seconded by Joe Mattace authorizing Jim Naret with Gateway Engineers to review and approve the revised lateral plan for Libations Winery. All in favor, motion approved.

Engineer's Report: Jim Naret with Gateway Engineers gave a report.

Public Works Report: Jim Knight gave a report.

Solicitor Report:

- a. A motion was made by Dave Swartz and seconded by Tim Stiffy, with the advice of Solicitor Bogaty, to send Ordinance #4-2020 (SALDO) and Ordinance #5-2020 (Zoning Ordinance Amendment) back to the Planning Commission for revision per the recommendations of Mercer County Planning Commission. All in favor, motion carried.

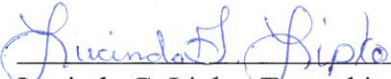
Supervisors Report: None

Permit Report: Office Manager Shawn Swartz reported to the Board of Supervisors all permits that were distributed.

Public Comment: None

Correspondence: None

Adjournment: Motion made by Tim Stiffy and seconded by Dave Swartz to adjourn the meeting at 8:47 pm. All in favor, motion carried.



Lucinda G. Lipko, Township Secretary