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**SPRINGFIELD TOWNSHIP**

**BOARD OF SUPERVISORS BUSINESS MEETING**

**JANUARY 2, 2024**

**7:00 P.M.**

**Present:**  Tim Stiffy, Marcus Kohan, Joe Mattace, Jim Naret (Gateway Engineers) and Township Administrator Lucinda G. Lipko. Absent from the meeting was Road Foreman Jim Knight.

**Also present**:  Daniel Hutchins

**Agenda Additions or Deletions**:  None

**Public Comment**:  None

**Fire Department Report:**

Chief Hutchins reported there were 241 calls in 2023 and 14 calls in December. Pete Dickson is the new President of the fire department and James Kyle is the new Vice President. Micha Swartz is the new Captain and James Kyle is the Assistant Chief.

The Chief reported he signed a letter along with Scott Township, Volant, and Slippery Rock Borough addressed to Plain Grove Township to start conversations about receiving more funding.

**Administration and Finance:**

A motion was made by Joe Mattace to approve Tim Stiffy attending the 2024 PSATS Conference and Exhibit Show April 14 - 17, 2024 plus travel and lodging. Seconded by Marcus Kohan, motion carried.

A motion was made by Marcus Kohan to approve the Work Authorization for General Engineering Services from Gateway Engineers for the first quarter of 2024 not to exceed

$ 5,700.00. Seconded by Joe Mattace, motion carried.

A motion was made by Joe Mattace to approve the Work Authorization for the Engineer’s Retainer for 2024 not to exceed $ 7,788.00. Seconded by Marcus Kohan, motion carried.

A motion was made by Marcus Kohan to approve the agreement with T. W. McCosby, LLC as a third-party Inspector and Code Enforcement, and Zoning Officer. Seconded by Joe Mattace, motion carried.

**Zoning and Land Development**:

One building permit was issued in December 2023.

**Sewer and Water**:   None

**Roads and Bridges**:   None

**Engineer’s Report:**

Jim Nader reported the following:

* Due to missing information, the township issued a letter to Mr. Lattyak on December 14, 2023, that his application was denied.
* The Conditional Use application for the Jones Warehouse at 2106 Leesburg Grove City Road was recommended for approval at the December Planning Commission meeting.
* Route 208 Multimodal Trail received FAA Clearance on December 19, 2023, and PennDOT’s let date is January 11, 2024.
* Bidding for the Creek Road Culvert Project will be advertised on December 1, 2023, and December 8, 2023. There is a mandatory pre-bid meeting on January 5, 2024, and the bid opening will be January 19, 2024.
* Bid documents and specifications are being worked on for the ARLE Grant Signal Design with bids to be received in early February 2024.
* Springfield Township was awarded an ARPA PA Small Water and Sewer Grant in the amount of  $ 283,000.00.

**Public Works Report**:  None

**Report:**

Supervisor Stiffy reported they moved the Mercer County Regional Planning Commission meeting from December 12th to the 19th and he was unable to attend.

**Correspondence:**  None

**Public Comment**:  None

**Executive Session**:  None

**Adjournment:**

A motion was made by Joe Mattace to adjourn. Seconded by Marcus Kohan, motion carried.

The Springfield Township Board of Supervisors Meeting adjourned at 7:36 p.m.

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Lucinda G. Lipko, Secretary