

MERCER COUNTY
SPRINGFIELD
TOWNSHIP, EST 1805

**SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING
Monday, January 3, 2022 at 6:00 p.m.**

1. Call to Order.
2. Pledge to Flag.
3. Motion to appoint _____ as Temporary Chairman.
4. Motion to nominate _____ 2022 Chairman.
5. Motion to nominate _____ 2022 Vice-Chairman.
6. Motion to appoint Lucinda Lipko as Secretary/Treasurer and to set the Treasurer's Bond at \$ 1,000,000.00 through Anderson Insurance Agency.
7. Motion to approve the following depositories for Township monies in 2022:

PLGIT: General Fund, Capital Improvement Fund, Liquid Fuels/State Funds, and Street Lighting, Fire Capital Account, Sewer Capital Purchase Account, Fire LST Tax, Special Levies Tax Mills, Sewer Fund Checking, Debt Service Checking and Road Capital Project Account.

Mercer County State Bank: General Fund, Payroll, Escrow, Sewer Fund, \$860,000 2017 Sewer Project Account, Pension Fund, Petty Cash and American Rescue Funds.

8. Motion to approve/confirm the following appointments:

Solicitor: Bogaty Law Office, P.C.

Engineer: Gateway Engineering, Inc.

Sewage Enforcement Officers: SEO Anthony Sbarra #03313 and
Alternate SEO Pat Kelly #02368.

Township Administrator: Lucinda G. Lipko

Zoning Officer: Shawn Swartz

Open Records/Right to Know Officer: Lucinda G. Lipko

Building Code Official: Jeff Richardson, Richardson Inspection Services and
T. W. McCosby and amending all past resolutions/motions to the contrary.

Flood Plain Administrator: Jeff Richardson, Richardson Inspection Services
Third Party Inspectors & Code Enforcement: Richardson Inspection Services and
T. W. McCosby and amending all past resolutions/motions to the contrary.
Wage Tax Collector 2018 Earned Income & LST: Berkheimer
Street Lighting Tax for Leesburg: Christy Cratty
Road Master/Public Works Foreman: Jim Knight
EMA Coordinator: Micah Swartz
Road Masters: Tim Stiffy, Joe Mattace & Marcus Kohan

9. Motion to approve the following appointments:

Voting Delegate for PSATS: Tim Stiffy

Representatives to Wolf Creek COG: Joe Mattace, Tim Stiffy, and Marcus Kohan.

Representatives to the Mercer County EMA: Tim Stiffy, Joe Mattace and Marcus Kohan

Representatives to Mercer County Regional Planning Commission:
Tim Stiffy from the Board of Supervisors, and
Stone Helsel from the Planning Commission.

Representatives to SVATS MPO: Tim Stiffy and Stone Helsel.

Representatives to the Pine Harrisville Authority:
Tim Stiffy from the Board of Supervisors, and
Lucinda Lipko as the alternate

10. Motion to appoint the following Supervisor liaisons:

Public Works: Tim Stiffy
Administration: Marcus Kohan
Finance: Joe Mattace

11. Zoning Hearing Board: Motion to adopt Resolution #01-2022 to appoint James Cratty to a 3-year term ending January 2025 and Jason Patterson to a one-year term as the alternate ending January 2023.

12. Planning Commission: Motion to appoint Brian Flick to a 4-year term ending January 2026.

13. Planning Commission: Motion to appoint Randy Patterson to a 4-year term ending January 2026.

14. Economic Development Authority: Motion to appoint Rick Dillaman to a 5-year term ending January 2027.

15. Municipal Authority: Motion to appointment Rick Dillaman to a 5-year term ending January 2027.
16. Motion to appoint Dave Swartz to the Vacancy Board for 2022.
17. Motion to advertise to appoint a certified public accountant to audit the 2021 township accounts.
18. Resolution #03-2022 – Motion to enter into an agreement with Sharp Collections to collect Delinquent Earned Income Tax for 2011 and prior years.
19. Resolution #04-2022 – Motion to enter into an agreement with Sharp Collections to collect Delinquent Per Capita Taxes.
20. Resolution #05-2022 – Motion to appoint Sharp Collection to collect delinquent Street Lighting.
21. Motion to Authorize the Township Administrator, Office Support and the Public Works Director to make purchases of \$1,000.00 or less without Supervisors approval and purchases of \$1,001.00 to \$5,000.00 can be made with verbal approval of two Supervisors.
22. Motion to approve Resolution # 6 – 2022 – Fee Resolution
23. Public Comment.
24. Adjourn