

MERCER COUNTY  
**SPRINGFIELD**  
TOWNSHIP, EST 1805

**SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS  
ORGANIZATIONAL MEETING  
Monday, January 4, 2021 at 6:00 p.m.**

1. Call to Order.
2. Pledge to Flag.
3. Motion to appoint \_\_\_\_\_ as Temporary Chairman.
4. Motion to nominate \_\_\_\_\_ 2021 Chairman.
5. Motion to nominate \_\_\_\_\_ 2021 Vice-Chairman.
6. Motion to appoint Lucinda Lipko as Secretary/Treasurer and to set the Treasurer's Bond at \$2,000,000.00 through Anderson Insurance Agency.
7. Motion to approve the following depositories for Township monies in 2021:

PLGIT: General Fund, Capital Improvement Fund, Liquid Fuels/State Funds, Payroll, and Street Lighting, Fire Capital Account, Sewer Capital Purchase Account, Fire LST Tax, Special Levies Tax Mills, Sewer Fund Checking, Debit Service Checking and Road Capital Project Account.

Mercer County State Bank: General Fund, Payroll, Escrow Sewer Fund, \$860,000 2017 Sewer Project Account, Pension Fund.

8. Discussion on adding an additional third-party inspection company
9. Motion to approve/confirm the following appointments:

Solicitor: Bogaty Law Office, P.C.

Engineer: Gateway Engineering, Inc.

Planning Consultant: Strategic Solutions

Sewage Enforcement Officers: Waltz Consultants, SEO Ken Rogers #03315 and Alternate SEO Doug Duncan #06537.

Township Administrator: Lucinda G. Lipko

Zoning Officer: John K. Trant, Jr./Pat Kelly

Open Records/Right to Know Officer: Lucinda G. Lipko

Building Code Official: Jeff Richardson, Richardson Inspection Services and \_\_\_\_\_ and amending all past resolutions/motions to the contrary.  
Flood Plain Administrator: Jeff Richardson, Richardson Inspection Services  
Third Party Inspectors & Code Enforcement: Richardson Inspection Services and \_\_\_\_\_ and amending all past resolutions/motions to the contrary.  
Wage Tax Collector 2018 Earned Income & LST: Berkheimer  
Street Lighting Tax for Leesburg: Christy Cratty  
Road Master/Public Works Foreman: Jim Knight  
EMA Coordinator: Micah Swartz  
Road Masters: Tim Stiffy, Dave Swartz & Joe Mattace

10. Motion to approve the following appointments:

Voting Delegate for PSATS: Tim Stiffy?

Representatives to Wolf Creek COG: Joe Mattace, Tim Stiffy, and Dave Swartz.

Representatives to the Mercer County EMA: Tim Stiffy, Dave Swartz and Joe Mattace

Representatives to Mercer County Regional Planning Commission:  
Tim Stiffy from the Board of Supervisors, and  
Stone Helsel from the Planning Commission.

Representatives to SVATS MPO: Rick Dillaman, Tim Stiffy, and Stone Helsel.

Representatives to the Pine Harrisville Authority:  
Tim Stiffy from the Board of Supervisors, and  
Lucinda Lipko as the alternate

11. Motion to appoint the following Supervisor liaisons:

Public Works: Tim Stiffy  
Administration: Dave Swartz  
Finance: Joe Mattace

12. Motion to appoint Dave Swartz to the Neshannock Creek Watershed Joint Municipal Authority to a five (5) year term ending January 1/5/2026.

13. Zoning Hearing Board: Motion to adopt Resolution #01-2021 to appoint George Horchler to a 3-year term ending January 2024 and Jason Patterson to a one-year term as the alternate ending January 2022.

14. Planning Commission: Motion to appoint Stone Helsel to a 4-year term ending January 2025.

15. Economic Development Authority: Motion to appoint Dave Swartz to a 5-year term ending January 2026.

16. Municipal Authority: Motion to appointment Joe Mattace to a 5-year term ending January 2026.
17. Motion to appoint Stone Helsel to the Vacancy Board for 2021.
18. Motion to adopt Resolution #02-2021 Appointment of Mark Turnley as Auditors for all 2020 Township funds.
19. Resolution #03-2021 – Motion to enter into an agreement with Sharp Collections to collect Delinquent Earned Income Tax for 2011 and prior years.
20. Resolution #04-2021 – Motion to enter into an agreement with Sharp Collections to collect Delinquent Per Capita Taxes.
21. Resolution #05-2021 – Motion to appoint Sharp Collection to collect delinquent Street Lighting.
22. Motion to approve 2021 Traffic Signal Maintenance Contract with Bruce & Merrilees.
23. Motion to Authorize the Township Administrator, Office Support and the Public Works Director to make purchases of \$1,000.00 or less without Supervisors approval and purchases of \$1,001.00 to \$5,000.00 can be made with verbal approval of two Supervisors.
24. Motion to approve Resolution # 6 – 2021 – Fee Resolution
25. Public Comment.
26. Adjourn