

MERCER COUNTY  
**SPRINGFIELD**  
TOWNSHIP, EST 1805

SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS  
ORGANIZATIONAL MEETING  
Monday, January 6, 2020 at 6:00 p.m.

1. Call to Order.
2. Pledge to Flag
3. Motion to appoint \_\_\_\_\_ as Temporary Chairmen
4. Motion to nominate \_\_\_\_\_ as 2020 Chairmen.
5. Motion to nominate \_\_\_\_\_ as 2020 Vice-Chairmen.
6. Motion to appoint Lucinda Lipko as Secretary/Treasurer and to set Treasurer's Bond at \$ 2,000,000.00 through HLR Anderson Insurance Agency.
7. Motion to approve the following depositories for Township monies in 2020:

PLGIT: General Fund, Capital Improvement Fund, Liquid Fuels/State Funds, Payroll and Street Lighting, Fire Capital Account, Sewer Capital Purchase Account, Fire LST Tax, Special Levies Tax Mils, Sewer Fund Checking and Road Capital Projects Account.

Mercer County State Bank: General Fund, Payroll, escrow Sewer Fund, \$ 860,000 2017 Sewer Project Account, and Pension Fund.

8. Motion to approve/confirm the following appointments:  
Solicitor: Bogaty Law Office, Raymond Bogaty  
Engineer: Gateway Engineering, Inc.  
Planning Consultant: Strategic Solutions, John K. Trant Jr.  
Sewage Enforcement Officers: Waltz Consultants, SEO Ken Rogers # 03315 or Doug Duncan #06537 and Alternate SEO Pat Kelly # 02368  
Township Administrator: Lucinda G. Lipko  
Zoning Officer: Strategic Solutions, John K. Trant, Jr.  
Opens Records/Right to know Officer: Lucinda G. Lipko

Building Code Official: Richard Inspection Services, Jeff Richardson  
Flood Plain Administrator: Richardson Inspection Services, Jeff Richardson  
Third Party Inspectors & Code Enforcement: Richardson Inspection Services  
Wage Tax Collector 2020 Earned Income & LST: Berkheimer  
Street Lighting Tax for Leesburg: Christi Cratty  
Road Master/Public Works Foreman: Jim Knight  
EMA Coordinator: Micah Swartz

9. Motion to approve the following appointments:

Voting Delegate for PSATS State Convention: Supervisor Tim Stiffy  
Representatives to Wolf Creek COG: Tim Stiffy, Dave Swartz and Joe Mattace  
Representatives to the Mercer County EMA: Tim Stiffy, Dave Swartz and Joe  
Mattace  
Representatives to the Mercer County Regional Planning Commission:  
Tim Stiffy from the Board of Supervisors, and  
Stone Hensel from the Planning Commission  
Representatives to SVATS MPO: Tim Stiffy, Dave Swartz and Joe Mattace  
Representatives to the Pine Harrisville Authority:  
Judy Hassler  
Tim Stiffy, Supervisor

10. Motion to appoint the following Supervisor liaisons:

Public Works: Tim Stiffy  
Administration: Dave Swartz  
Finance: Joe Mattace

11. Zoning Hearing Board: Motion to adopt Resolution # 01-2020 to appoint

Diane Ryglewicz to a three-year term ending January 2023  
Jason Patterson as the alternate to a three-year term ending January 2023.

12. Planning Commission: Motion to appoint Ron Donlon to a four (4) year term ending  
January 2024.

13. Planning Commission: Motion to appoint Patty Wilson to a four (4) year term ending  
January 2024.

14. Economic Development Authority: Motion to appoint Jim Malloy to a five (5) year term  
ending January 2025.

15. Municipal Authority: Motion to appoint Judy Hassler to a five (5) year term ending  
January 2025.

16. Motion to appoint Judy Hassler to the Vacancy Board for 2020.
17. Motion to adopt Resolution # 02-2020 Appointment of Black Bashor & Porsch as Auditors for all 2019 Township funds.
18. Resolution # 03-2020 – Motion to appoint Sharp Collections to collect delinquent Street Lighting.
19. Resolution #04 – 2020 – Motion to appoint Sharp Collections to collect delinquent Per Capita Tax.
20. Resolution # 05-2020 – Motion to enter into an agreement with Sharp Collections to collect Delinquent Earned Income Tax for 2011 and prior years.
21. Motion to approve 2020 Traffic Signal Maintenance Contract with Bruce & Merrilees.
22. The following benefits, meeting and convention pay for employees and Supervisors as follows with a single motion will be entertained:
  - a. Paid Time Off and Holidays per the Employee Manual (Resolution # 17 – 2019) additional PTO days for Loretta Moore (8) and Jim Knight (7) and 10 unpaid PTO days for Lucinda Lipko.
  - b. Supervisors Pay Rates:  
Tim Stiffy, Dave Swartz and Joe Mattace is \$ 462.50 paid quarterly for maximum amount of \$ 1,850.00.
  - c. Mileage Rate: Federal IRS rate of \$. 58 as of January 1, 2020.
  - d. Conference Pay: One/ half day= \$50.00; Full day: \$90.00 plus mileage and Reimbursement for one meal per day at the convention with receipts
23. Motion to Authorize the Township Administrator and the Public Works Director to make purchases of \$ 1,000.00 or less without Supervisors approval and purchases of \$ 1,001.00 to \$ 5,00000 can be made with verbal approval of two Supervisors.
24. Public Comment
25. Adjourn