

MERCER COUNTY  
**SPRINGFIELD**  
TOWNSHIP, EST 1805

**SPRINGFIELD TOWNSHIP BOARD OF SUPERVISORS  
ORGANIZATIONAL MEETING  
MONDAY, JANUARY 5, 2026 @ 6:00 p.m.**

**Present:** Supervisors Marcus Kohan, Tim Stiffy, and Willie Hohmann. Also present were Solicitor Nevant, and Township Administrator Lucinda Lipko.

The meeting was called to order at 6:00 p.m., followed by the Pledge of Allegiance.

A motion was made by Tim Stiffy to appoint Marcus Kohan as Temporary Chairman. Seconded by Willie Hohmann, motion carried.

A motion was made by Tim Stiffy to nominate Marcus Kohan as 2026 Chairman. Seconded by Willie Hohmann, motion carried.

A motion was made by Marcus Kohan to nominate Tim Stiffy as 2026 Vice-Chairman. Seconded by Willie Hohmann, motion carried.

A motion was made by Tim Stiffy to appoint Lucinda Lipko as Secretary/Treasurer and to set the Treasurer's Bond at \$ 1,000,000.00 through Anderson Insurance Agency. Seconded by Willie Hohmann, motion carried.

A motion was made by Tim Stiffy to approve the following depositories for Township monies in 2026. Seconded by Willie Hohmann, motion carried.

**PLGIT:** General Fund, Capital Improvement Fund, Liquid Fuels/State Funds, and Street Lighting, Fire Capital Account, Sewer Capital Purchase Account, Fire LST Tax, Special Levies Tax Mills, Sewer Fund Checking, Debt Service Checking and Road Capital Project Account.

**Mercer County State Bank** - General Fund, Payroll, Escrow Fund, \$860,000 2017 Sewer Project Account, Pension Fund, Petty Cash Fund, ARPA Fund, Emergency Medical Services Fund and Sewer Checking Fund.

A motion was made by Tim Stiffy to approve the following appointments.

**Solicitor:** James Nevant, II, Attorney at Law

**Engineer:** Gateway Engineering, Inc.

**Sewage Enforcement Officers:** SEO Anthony Sbarra #03313 and Alternate SEO Pat Kelly #02368.

**Township Administrator:** Lucinda G. Lipko

**Zoning Officer:** Richardson Inspection Services

**Open Records/Right to Know Officer:** Lucinda G. Lipko

**Building Code Official:** Jeff Richardson, Richardson Inspection Services and T. W. McCosby and amending all past resolutions/motions to the contrary.

**Flood Plain Administrator:** Jeff Richardson, Richardson Inspection Services

**Third Party Inspectors & Code Enforcement:** Richardson Inspection Services and T. W. McCosby and amending all past resolutions/motions to the contrary.

**Wage Tax Collector 2018 Earned Income & LST:** Berkheimer

**Street Lighting Tax for Leesburg:** Christi Cratty

**Road Master/Public Works Foreman:** Jim Knight

**EMA Coordinator:** Micah Swartz

**Road Masters:** Tim Stiffy, Marcus Kohan & William Hohmann

**Voting Delegate for PSATS:** Tim Stiffy

**Representatives to Wolf Creek COG:** Tim Stiffy, Marcus Kohan and William Hohmann.

**Representatives to the Mercer County EMA:** Tim Stiffy, Marcus Kohan and William Hohmann.

**Representatives to Mercer County Regional Planning Commission:**  
Tim Stiffy & Marcus Kohan

**Representatives to SVATS MPO:** Tim Stiffy and Lucinda Lipko.

**Representatives to the Pine Harrisville Authority:**  
Tim Stiffy from the Board of Supervisors, and  
Lucinda Lipko as the alternate

**Representatives to the Mercer County Tax Collection Committee:**  
Marcus Kohan from the Board of Supervisors, and  
Lucinda Lipko as the alternate.

Seconded by Willie Hohmann, motion carried.

A motion was made by Tim Stiffy to appoint the following Supervisor liaisons.

**Public Works:** Tim Stiffy

**Administration:** William Hohmann

**Finance:** Marcus Kohan

Seconded by Willie Hohmann, motion carried.

**Planning Commission:** A motion was made by Tim Stiffy to appoint Randy Patterson to a 4-year term ending January 2030. Seconded by Willie Hohmann, motion carried.

**Planning Commission:** A motion was made by Tim Stiffy to appoint Brian Flick to a 4-year term ending January 2030. Seconded by Willie Hohmann, motion carried.

**Economic Development Authority:** Tim Stiffy made the motion to appoint Marcus Kohan to a 5-year term ending January 2031. Seconded by Willie Hohmann, motion carried.

**Municipal Authority:** Tim Stiffy made the motion to appointment Dave Swartz to a 5-year term ending January 2031. Seconded by Willie Hohmann, motion carried.

A motion was made by Tim Stiffy to appoint Marcus Kohan as a liaison to the Springfield Township Volunteer Fire Department. Seconded by Willie Hohmann, motion carried.

A motion was made by Tim Stiffy to appoint Dave Swartz as a liaison to the Neshannock Creek Municipal Authority to a 1-year term ending January 2027. Seconded by Willie Hohmann, motion carried.

A motion was made by Tim Stiffy to appoint Dave Swartz to the Vacancy Board to a term of 1-year ending January 2027. Seconded by Willie Hohmann, motion carried.

**Resolution #1 – 2026:** A motion was made by Tim Stiffy to enter into an agreement with Sharp Collections to collect Delinquent Earned Income Tax for 2011 and prior years. Seconded by Willie Hohmann, motion carried.

**Resolution #2 – 2026:** A motion was made by Tim Stiffy to enter into an agreement with Sharp Collections to collect Delinquent Per Capita Taxes. Seconded by Willie Hohmann, motion carried.

**Resolution #3 – 2026:** A motion was made by Tim Stiffy to appoint Sharp Collection to collect delinquent Street Lighting. Seconded by Willie Hohmann, motion carried.


**Resolution #4 – 2026:** A motion was made by Tim Stiffy to appoint Diane Ryglewicz to the Zoning Hearing Board for a 3-year term ending January 2029. Seconded by Willie Hohmann, motion carried.

A motion was made by Tim Stiffy to Authorize the Township Administrator, Office Support and the Public Works Director to make purchases of \$1,000.00 or less without Supervisors

approval and purchases of \$1,001.00 to \$5,000.00 can be made with verbal approval of two Supervisors. Seconded by Willie Hohmann, motion carried.

**Public Comment:** None

A motion was made by Tim Stiffy to adjourn the meeting. Seconded by Willie Hohmann, motion carried. The meeting adjourned at 6:17 p.m.

  
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Lucinda G. Lipko, Township Administrator